Stanley Hall Building Management Plan

The building management plan for the Stanley Hall replacement building described below reflects the unique aspects of the mission of this building. It describes a structure that is designed to preserve and encourage the special interdisciplinary character of the building.

Fundamental Viewpoints

1. The building management plan will create a structure to address issues large and small, from overseeing operations to resolving demands on space of varying significance and timescales.
2. The enterprise of the building comprises diverse academic and research groups with a common interest in the molecular aspects of biology. Management of this enterprise requires that space assignments and other operational decisions foster interdisciplinary interaction and accommodate differing research styles and space expectations.
3. Space belongs to the enterprise of the building, not to a department or college. That is, when space is vacated by the departure of a faculty member, the authority for its reallocation is defined by this building management plan and does not rest with the department or college with which the faculty member was associated.
4. Space shall be allocated to individual research groups based on need and in consideration of the impact on other research groups and programs within the entire facility.

Building Management Team

1. The building management team will consist of a Director and an Associate Director. The Director and Associate Director will be UCB faculty members appointed by the Executive Vice Chancellor and Provost.
2. The Director will be the QB3-Berkeley Campus Director of the C ISI program, in recognition of the congruence between the Berkeley component of that program and the research groups in the building.
3. Staff support to the management team will be provided by a Deputy Director. The Director will delegate many of the operational issues to the Deputy Director, including supervision of the building support staff, and support for the Associate Director in managing day-to-day building management and operational issues.
4. Responsibility for the physical aspects of the building, its maintenance and its operation assigned to a Building Engineer, who will report to the Deputy Director.

Organizational Duties and Responsibilities

1. **THE DIRECTOR**

The Director will oversee the allocation and management of space in the Stanley Hall replacement building. Space management authority is delegated from the Chancellor to the Director. The Director will discharge
his duties under the guidance of the policies and philosophies developed by the Space Allocation Committee. The Space Allocation Committee will make final recommendations on space allocation to the Director of his/her implementation.

2. ASSOCIATE DIRECTOR

The Director will delegate responsibility of the day-to-day operation of the building to the Associate Director. The Associate Director will chair the Space Allocation Committee and the Space Advisory Committee. The Deputy Director will report to the Associate Director for building operational management responsibilities. The Director recommends the appointment of the Associate Director to the Chancellor who will make the appointment.

3. SPACE ALLOCATION COMMITTEE

With input from the Space Advisory Committee, a committee will be constituted to develop, institute and manage short term and long-term assignment of all building space. The committee's responsibilities will include strategic planning in recruitment and retention of faculty positions; consideration of renovation and reconstruction needs; the expansion and contraction of program and faculty allocations in response to changing research opportunities; and research support facility needs.

The Associate Director will serve as chair of the committee and five additional members will be selected from recommendations made by the Building Advisory Committee. The Space Advisory Committee will recommend members to the Executive Vice Chancellor and Provost. Members will be appointed by the EVC&P in consultation with the Director. The members of the committee will be chose so that, in combination with the Director and Associate Director, there is at least one representative from each of the Colleges of Engineering and Chemistry, and the MCB and Physics Departments; and no more than 2 from any one unit. The QB3-Berkeley Director and the QB3 Executive Director will serve as ex-officio members. Members will serve staggered 3 year terms. The first committee will consist of 2 position with 3 year terms and 2 positions with 2 year terms. All subsequent appointments will be for 3 year terms.

4. SPACE ADVISORY COMMITTEE

An advisory committee will be constituted to provide input to the Space Allocation Committee into decision on space allocation that impact faculty hiring and retention and programmatic direction. The role of the advisory committee is to ensure that the members of the Space Allocation Committee are aware of current and future issues concerning programmatic direction and impact on space allocation, as well as to provide input on specific space allocation decisions.

The committee will be comprised of the department chairs of Bioengineering, Chemistry, Molecular and Cell Biology and Physics. The chair of the Chancellor's Advisory Committee on Biology and Materials Sciences will also serve on the committee. The chair of the committee will rotate between the four represented departments.
5. **DISPUTE RESOLUTION**

It will be assumed that the Space Allocation Committee and the Director will resolve most, if not all, disputes. If all efforts to reach a compromise fail, an appeal of a space allocation decision can be made by a Dean of one of the disciplines occupying the building for consideration by the Executive Vice Chancellor and Provost.

6. **SPACE AGREEMENTS**

The space allocation plan will recognize the agreement to make available a minimum of 32,000 asf for use by the Bioengineering Department reflecting a condition of a gift from the Whitaker Foundation.